

# PROJECT ACCOUNTING PRESENTATION

**Osource India Private Limited**  
**Unit 4, 5<sup>th</sup> Floor, B Wing,**  
**Phoenix House, High Street Phoenix,**  
**Lower Parel (W), Mumbai – 400 013**



**Content**

CHAPTER 1 – ABOUT OSOURCE

CHAPTER 2 – APPLICATION OVERVIEW

CHAPTER 3 – TECHNICAL ARCHITECTURE

CHAPTER 4 – SCREEN SHOTS



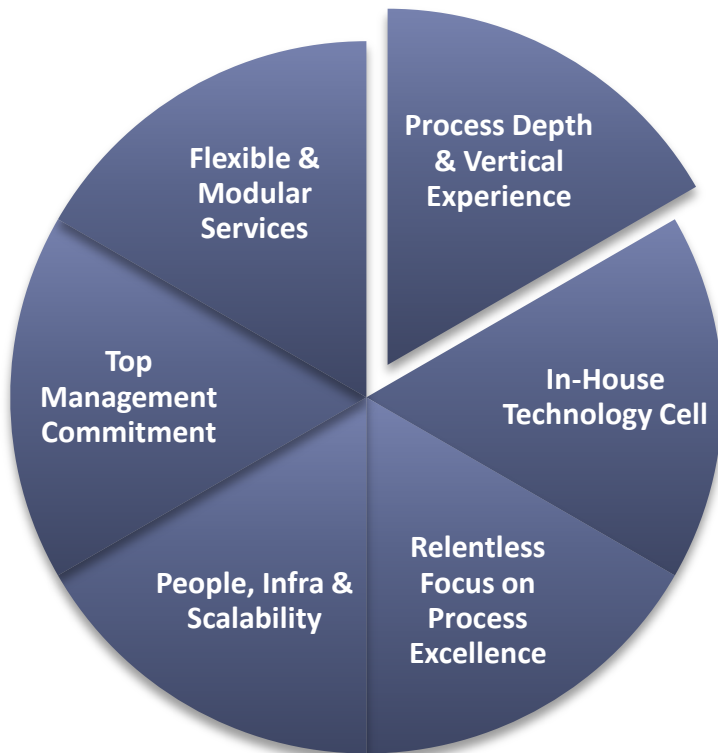
# CHAPTER 1 – ABOUT OSOURCE



## About Osource

- 20+ Years of Experience
- 350 + Clients
- 1000+ Employees
- 5 Cities – 9 Back Office Centers
- 450+ Successful Migrations

## Why Osource



## Management Team

### Board of Directors

- Rajeev Sharma – CA, CS, ICWA (20+ Years)
- Pankaj Sharma – MBA (15+ Years)
- Devendra Murkute – BE (20+ Years)
- Sanjay Sharma – BE, MBA, Ex-Power Grid (20+ Years)

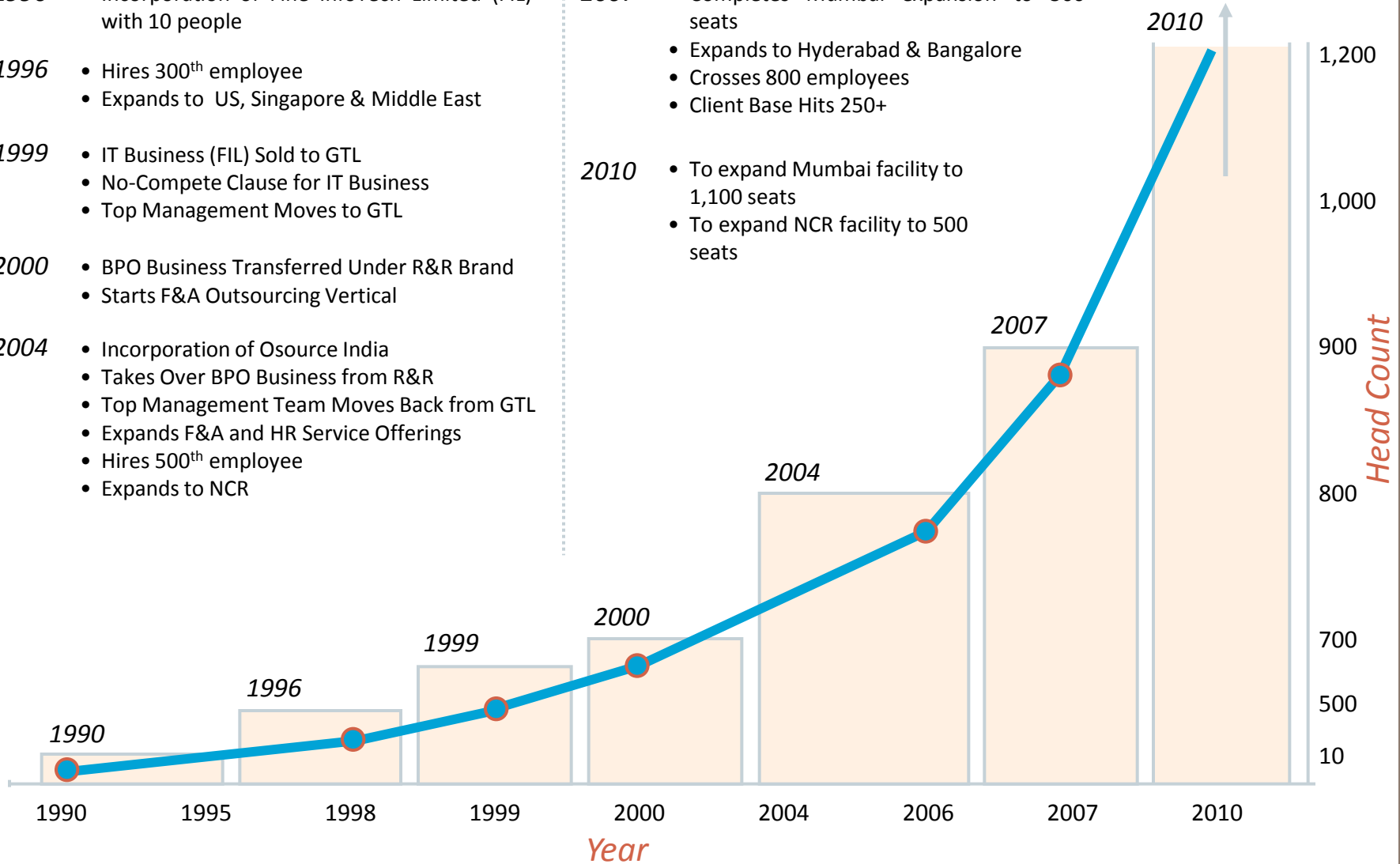
### Executive Management

- Ketan Vakil, SVP – Ex-SBI, Ashok Leyland, GTL (30+ Years )
- Rajesh Pandey, SVP – CA (10+ Years)
- Ramanand Padiyar, SVP – Ex Polaris, Kale (20+ Years)
- Pradeep Patil, SVP – CA (15+ Years)
- Suraj Dubey, VP – MSc, CISA, Ex - Armed Forces (10+ Years)
- Sandeep Goswami, VP – Ex - Amex, Max Life (22+ Years)
- Saurabh Kumar, AVP – CA (7+ Years)
- Gagan Saxena, AVP – BA, MBA (7+ Years)
- Ravikant Ghate, AVP – BE, Ex – IDBI (15+ Years)
- Akshay Varma, AVP – BA, Ex–Capgemini (5+ Years)

# Osource Evolution

- 1990**
  - Incorporation of Fine InfoTech Limited (FIL) with 10 people
- 1996**
  - Hires 300<sup>th</sup> employee
  - Expands to US, Singapore & Middle East
- 1999**
  - IT Business (FIL) Sold to GTL
  - No-Compete Clause for IT Business
  - Top Management Moves to GTL
- 2000**
  - BPO Business Transferred Under R&R Brand
  - Starts F&A Outsourcing Vertical
- 2004**
  - Incorporation of Osource India
  - Takes Over BPO Business from R&R
  - Top Management Team Moves Back from GTL
  - Expands F&A and HR Service Offerings
  - Hires 500<sup>th</sup> employee
  - Expands to NCR

- 2007**
  - Completes Mumbai expansion to 500 seats
  - Expands to Hyderabad & Bangalore
  - Crosses 800 employees
  - Client Base Hits 250+
- 2010**
  - To expand Mumbai facility to 1,100 seats
  - To expand NCR facility to 500 seats



## Why Osource?

- Standardized Service Methodologies
- Broad Range of Services
- Integrated Technology & Operations Service Provider
- Optimized Onsite/Offsite Ratio
- Seamless Transition Methodology to Osource's IT Services Team
- Quality Management – ISO Standards
- Established Knowledge Management Practices – Organization Level & Client Level (Account & Individual Projects)
- State of Art Offsite Delivery Centers
- Highly Skilled Resource Pool
- Efficient Program Management Practices

## Osource - ISO 9001:2008 Certified



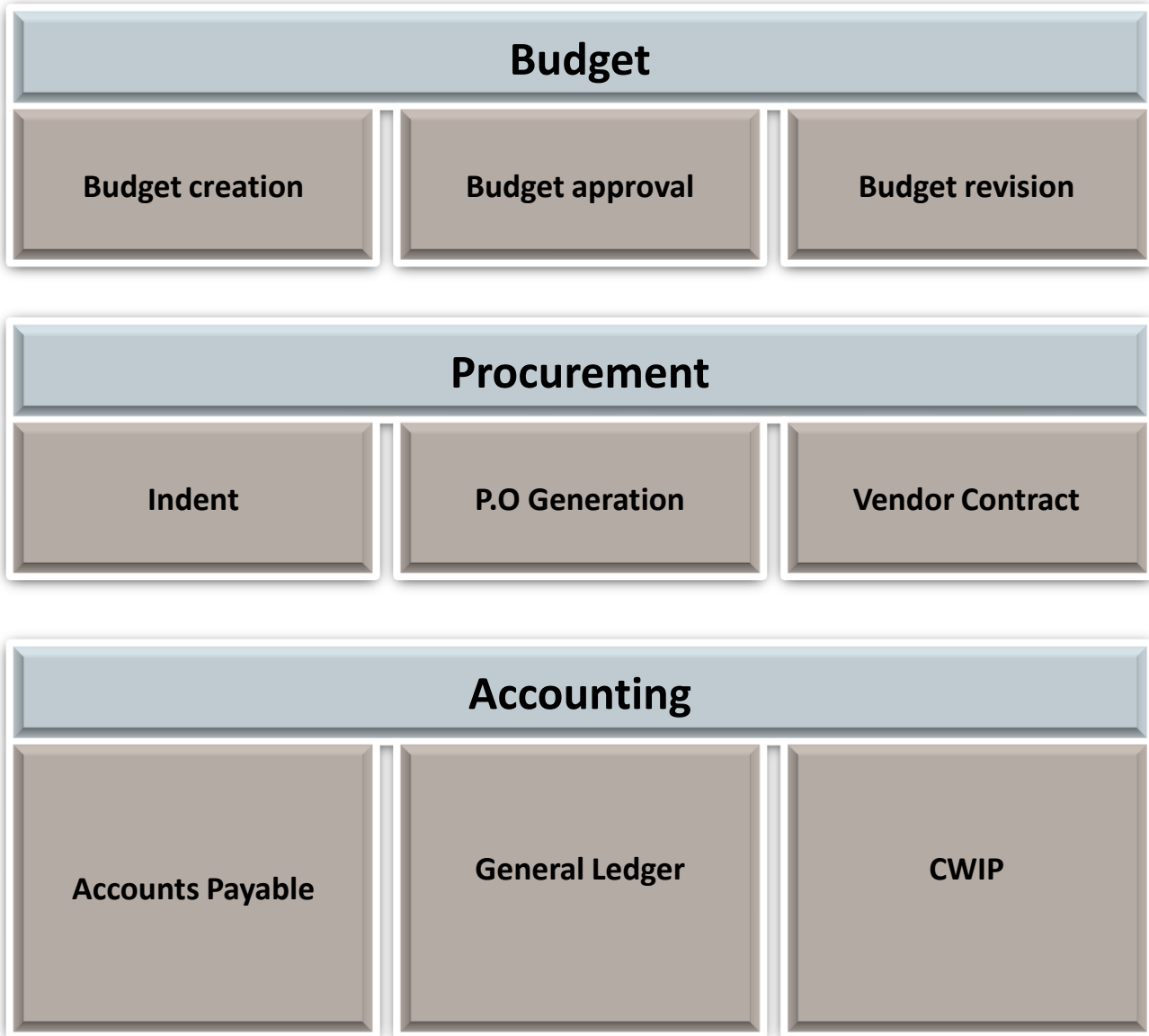
F&A OUTSOURCING | HR OUTSOURCING | IT SERVICES

## CHAPTER 2 – APPLICATION OVERVIEW





Application Framework



**Budget Definition / Revision & Budget Approval [ 4 levels of budget details ]**

**Project wise P2P tracking**

**Work Order / Purchase Order / Agreement tracking with budget**

**Goods Receipt Note [GRN] - for each Purchase Order**

**Service Receipt Note/Running Bill [ SRN] – for each Work order or Agreement**

**Bill Booking - for each GRN & SRN**

**Vendor Payments – Against Bills / Advances**

**Vendor TDS Tracking & TDS Payment**

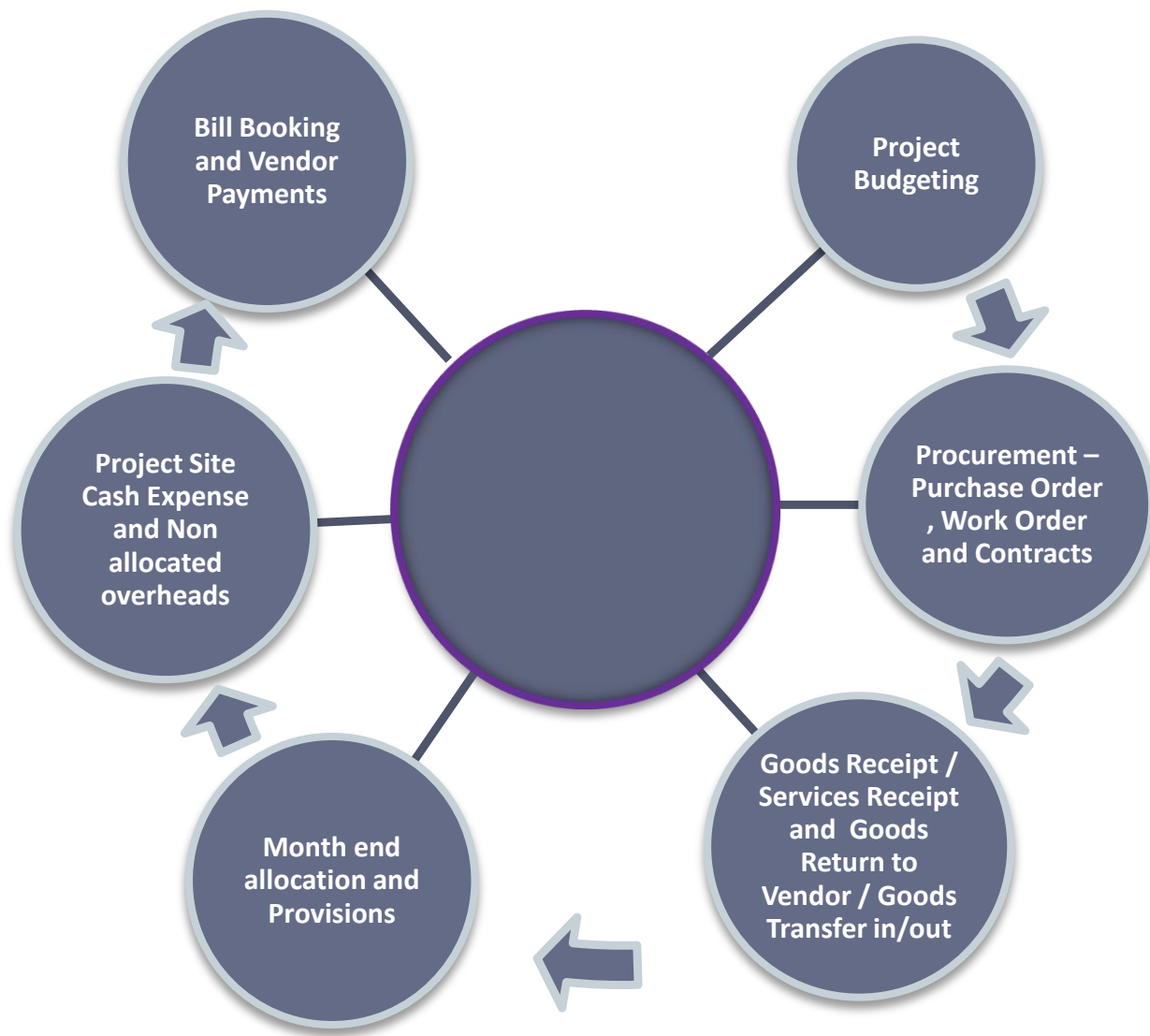
**Goods Issues Note / Goods Transfer Note – for Material inventory tracking**

**Work Order Closure – with Retention money tracking**

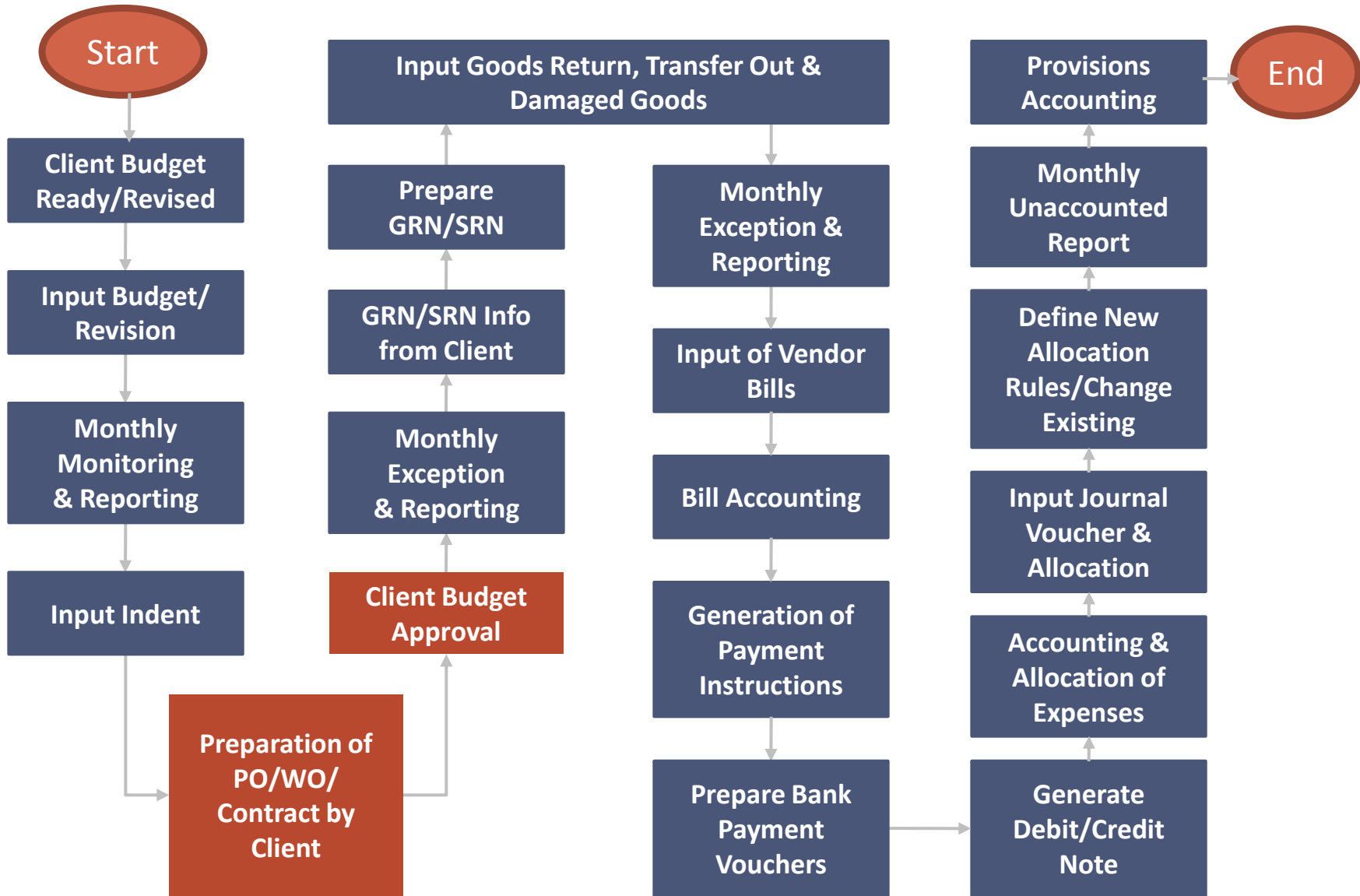
**Bank Guarantee tracking**

**Bank Reconciliation**

**Document management – ability to upload scan images of the document**



# Standard Work Flow – Project Accounting



## Periodical Reports

### Project Monitoring Report

- This report will provide snapshot of the expenditure incurred against each budgeted

### Project Tracking Report

- This report shows budget, committed (PO/WO), Bill booking and Payment for each budgeted item. This report is available at 3 levels of budgeted items

### P2P Report

- Report showing details of each PO/WO , its GRN/SRN value, Pending PO/WO, Billed PO/WO and Unbilled GRN/SRN

### Bill Report

- Shows details of bills booked for the project

### Project Cash flow Report

- This report will show the projected cash flow based on the payment schedule updated in PO/WO.

### Vendor Outstanding

- Shows bill wise outstanding for each vendor/contractor

### Project Tracking Report

- Report shows trial balance for each company.

### CWIP

- This report shows details of material/services bought for each budgeted item.

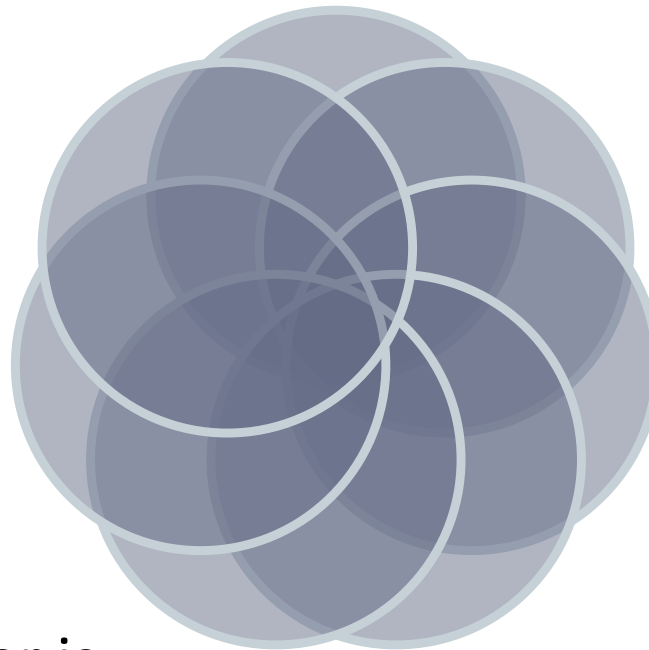
### Actual Cash flow

- Based on all bank transactions entered into the system

### Bank Reconciliation

The application  
is hosted  
behind firewall

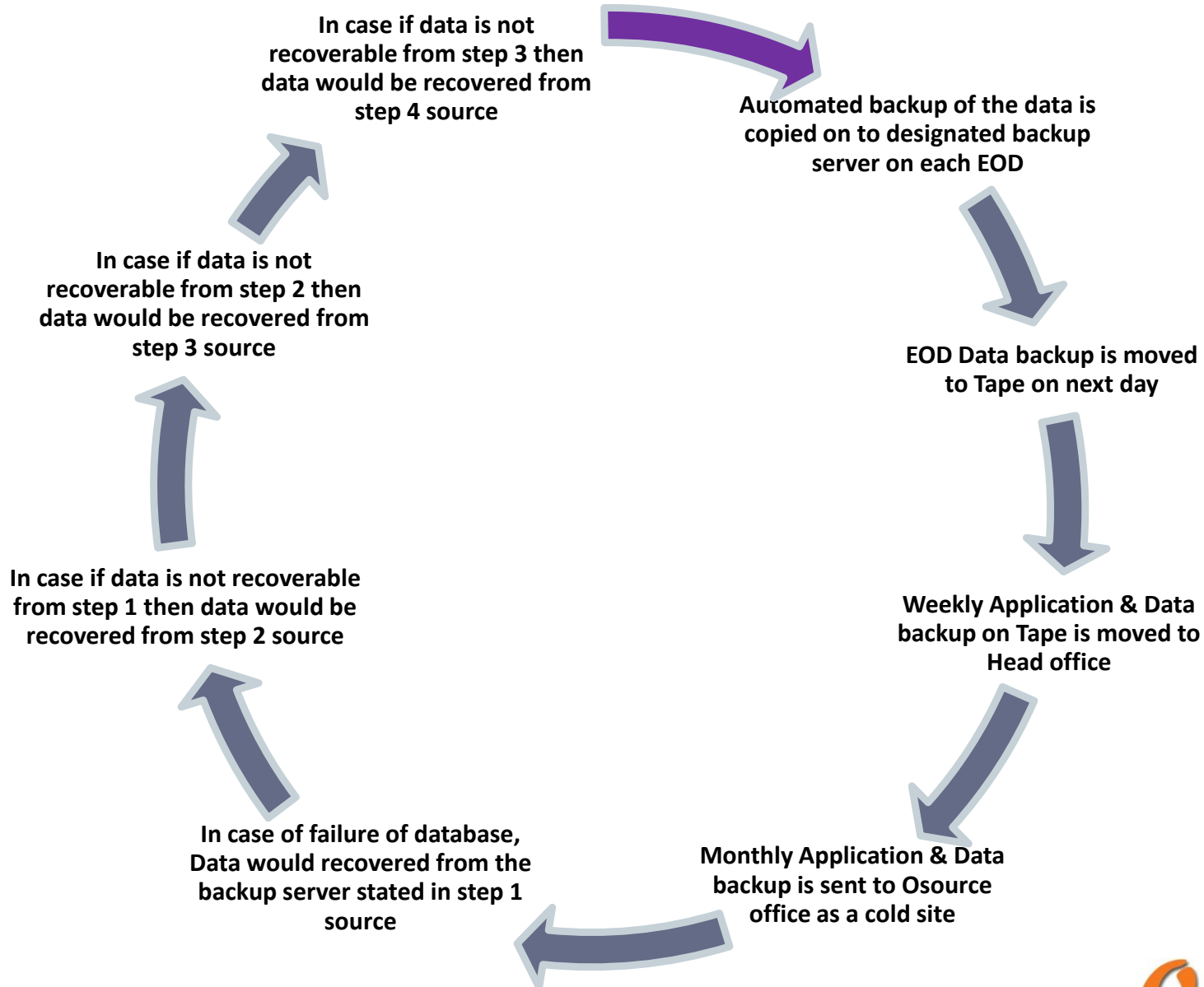
Database is  
within Secure  
Zone



The facility  
has IDS

Web server is  
hosted from a  
DMZ

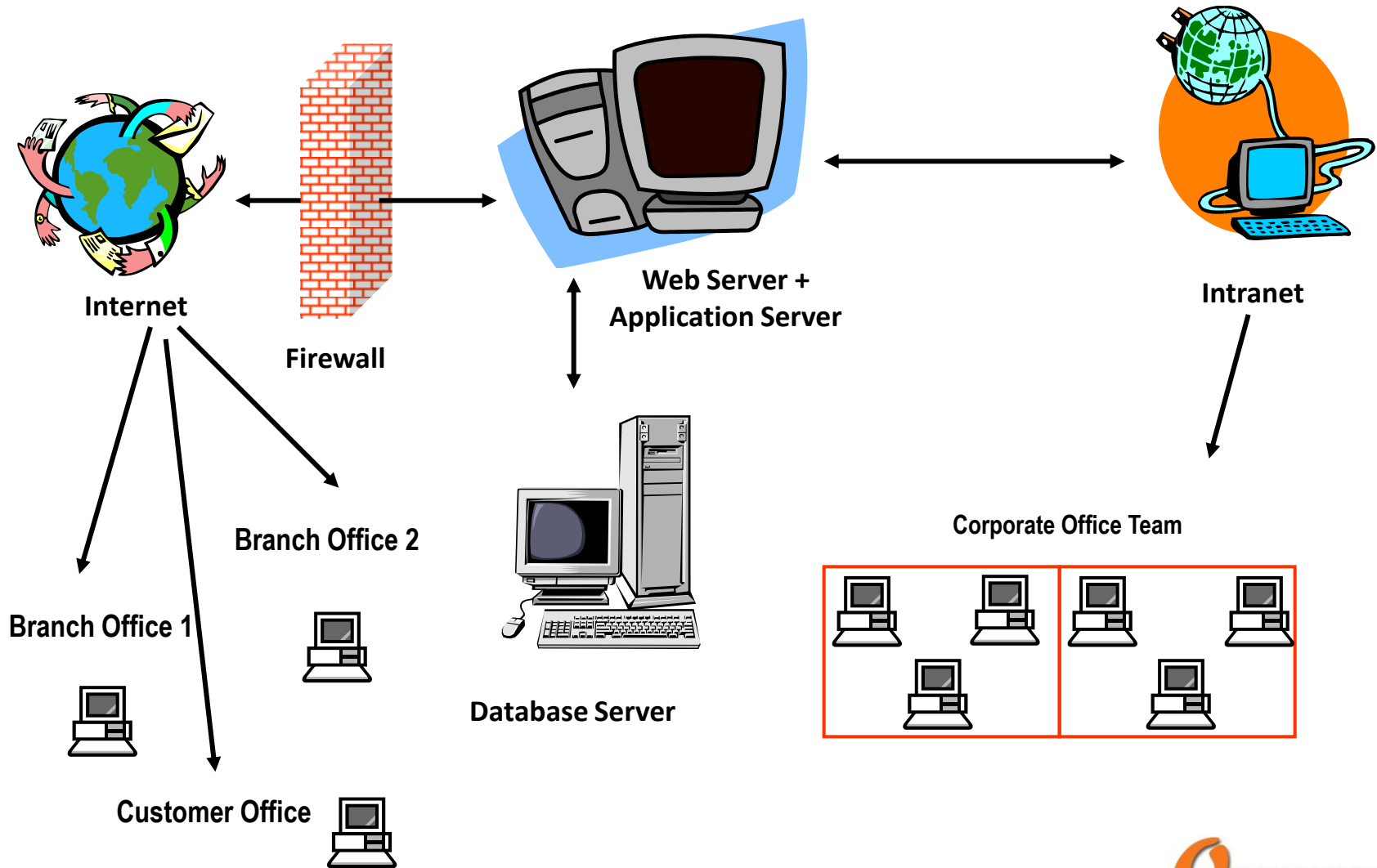
# Back-up & Disaster Recovery Process



CHAPTER 3 –  
TECHNICAL ARCHITECTURE



# Internet / Intranet Based Architecture




## CHAPTER 4 – SCREEN SHOTS

# Sample Screen – Main Menu

Home - Windows Internet Explorer  
 http://192.168.2.6/PADEMO/Home.aspx

File Edit View Favorites Tools Help

Home



Welcome : **ADMIN**  
 Accounting Year : **AY201011**  
 Company Name : **Company A**

[Home](#) | [Change A/C Year](#) | [Change Password](#) | [Log Out](#)

[Enterprise Module](#) | [Budget](#) | [Accounts Payable](#) | [Procurement](#) | [MIS Report](#) | [General Ledgers](#) | [Document Management](#) | [Fixed Asset](#)

Please follow the link to download Adobe Flash Viewer to see images [Download](#)

**Latest Updates :**

**Budgets**

**Work Orders**

**Purchase Orders**

**Bill Booking**

**Budgets Details:**

Project Id	Project Name	Budget Amount	Start Date	End Date
50006	Hotel A3	120000000	01/08/2009	31/12/2009

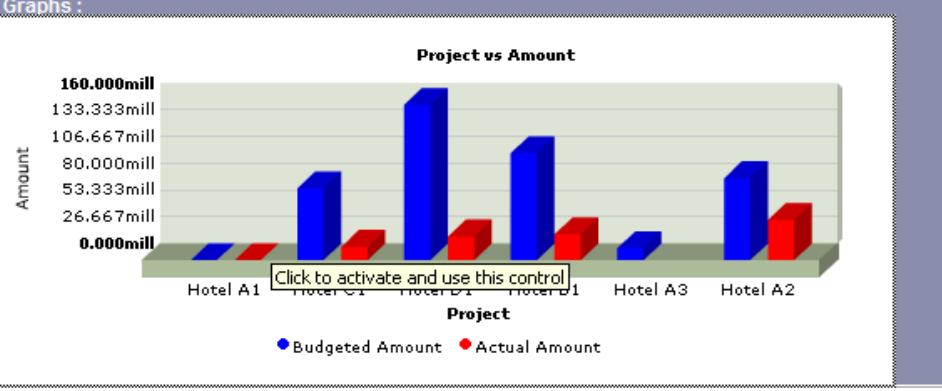
1

**Budgets :** Amount In Millions

Project Name	Budget Amount	Actuals	Graph
Hotel A1	0.05	0.01325650	<a href="#">View</a>
Hotel C1	71.56858960	13.41191550	<a href="#">View</a>
Hotel D1	154.88899530	23.71207510	<a href="#">View</a>
Hotel B1	106.77770820	25.79998950	<a href="#">View</a>
Hotel A3	12	0	<a href="#">View</a>
Hotel A2	81.82880140	40.22765833	<a href="#">View</a>

Page : 1 of 1 [First](#) [Prev](#) [Next](#) [Last](#)

**Graphs :**



**Project vs Amount**

Amount

Project

● Budgeted Amount ● Actual Amount

# Sample Screen – Project Master

Untitled Page - Windows Internet Explorer

http://192.168.2.6/PADEMO/Master/ProjectMaster.aspx

File Edit View Favorites Tools Help

Welcome : ADMIN  
Accounting Year : AY201011  
Company Name : Company C

Budget > Master > Project Master

Project Name	Hotel C1	Ref No	514
Project Type	HOTEL	Budget Template	HOTEL-Indore
Business Entity	Company C	Business unit	MUMBAI
Reference Project	Project D	Joint Venture	<input type="checkbox"/>
JV Partner	Jaipur India	Share of JV Partner	
Estimated Start date	01/04/2008	Estimated End date	31/03/2011
Estimated Value	675000000	Location Name	AHMEDABAD
Escalation Percent(%)	0	Escalation Amount	0.0000

OK Cancel

Done

Start Spyware Terminator Inbox - Microsoft Outlook Inbox - Microsoft Outlook Microsoft PowerPoint - [...] Untitled Page - Windo... 4:36 PM

# Sample Screen – Budget Definition

Budget Entry - Windows Internet Explorer

http://192.168.2.6/PADEMO/Trans/Level3Budget.aspx

File Edit View Favorites Tools Help

Budget Entry

source  
(India) Pvt. Ltd.

Welcome : ADMIN  
Accounting Year : AY201011  
Company Name : Company A

Budget->Budget Creation->Budget Entry

Home | Change A/C Year | Change Password | Log Out

Enterprise Module | Budget | Accounts Payable | Procurement | MIS Report | General Ledgers | Document Management | Fixed Asset

Business Entity: Company A

Project Name: Hotel A3      Budget Date: 31/10/2009

Version: 1      Budget Amount: 120000000

Start Date: 01/08/2009      End Date: 31/12/2009

Level-1 Budget Cost Details:      Add New      Back

Budget Name	Amount	Edit	Delete
Land	50000000		
Plant & Machinery	30000000		
Buildings - Warm Shell	40000000		

Done

Start | Spyware Terminator | Inbox - Microsoft Outlook | Microsoft PowerPoint - [...] | Budget Entry - Windo... | 4:44 PM

# Sample Screen – Budget Material/Services Break-up

Budget Entry - Windows Internet Explorer

http://192.168.2.6/PADEMO/Trans/Level3Budget.aspx

File Edit View Favorites Tools Help

Budget Entry

Enterprise Module ▶ Budget ▶ Accounts Payable ▶ Procurement ▶ MIS Report ▶ General Ledgers ▶ Document Management ▶ Fixed Asset ▶

**Business Entity:** Company A

**Project Name:** Hotel A3      **Budget Date:** 31/10/2009

**Version:** 1      **Budget Amount:** 120000000

**Start Date:** 01/08/2009      **End Date:** 31/12/2009

**Level2 Budget Item:** Civil Works      **Level2 Budget Item Amount:** 20000000

**Level-3 Budget Cost Details:** Add New Back

**Level2 Budget Amount:**

Budget Name	Amount	Edit	Delete
Civil Works	<input type="text" value="8500000"/>	Add Item	
<b>Total:</b>		<input type="text" value="8500000"/>	

[Go To Level2](#)

**Material/Services Break up for Civil Works** Cancel

Items	Item Desc	UOM	Quantity	Rate	Amount	Supply Type	Item Reference	Edit	Delete
All Day Dining Restaurant	All Day Dining Restaurant	Sft	<input type="text" value="5"/>	160000	8000000	Material			
Interior Works for Corridors rooms & Guest room	Interior works for Corridors rooms & Guest room	Nos	<input type="text" value="1"/>	500000	5000000	Service			

Start Spyware Terminator Inbox - Microsoft Outlook Inbox - Microsoft Outlook Microsoft PowerPoint - [...] Budget Entry - Windo... 4:51 PM



# Sample Screen – Purchase Order

Purchase Order - Windows Internet Explorer

http://192.168.2.6/PADEMO/Proc/PurchaseOrder.aspx

File Edit View Favorites Tools Help

Purchase Order

Procurement->Transaction->Purchase Order

Home | Change A/C Year | Change Password | Log Out

Enterprise Module | Budget | Accounts Payable | Procurement | MIS Report | General Ledgers | Document Management | Fixed Asset

Save | Back

Contract Type: Fixed Value

Project Name: Hotel A1

Reference No.: Pro A1-PO

PO Type: Local

PO No.: COM/0910/PO/000507

Business Entity/Company: Company A

Currency: RUPEES

PO Date: 09/07/2009

Conversion Rate: 1

Supplier Name: Preet Enterprise

PO Subject: Material Import

Reference: PRO A1-PO

Shipping Address: Kharadi,Pune

Penalty: 10000

Penalty Remarks: if not delivered on Schedule.

Delivery Date: 09/07/2009

Terms and Conditions: --

Term Desc: [Empty]

Others: [Empty]

Save

**Terms and Conditions**

Purchase Order No.	Terms Description	Edit	Delete
COM/0910/PO/000507	Payment Terms		

Done

Internet 100%

Start Spyware Terminator Inbox - Microsoft Outlook Inbox - Microsoft Outlook Microsoft PowerPoint - [...] Purchase Order - Win... 5:09 PM

# Sample Screen – Work Order

Work Order - Windows Internet Explorer

http://192.168.2.6/PADEMO/Proc/WorkOrder.aspx

File Edit View Favorites Tools Help

Work Order

Business Entity/Company :  Penalty Remarks :

WO Date :\*  Completion Date :\*

Currency :\*  Term and Conditions:  Others

Conversion Rate :  Term Desc :\*

WCT in (%) :  Save

**Terms and Conditions**

WO No	Terms Desc	Edit	Delete
COM/0910/WO/000190	Payment Terms		

**Work Order Details** Add New

Budget Reference	Item	Quantity	Rate	Basic Amount	Supply Type	VAT Rate	VAT Amount	Service Rate	Service Amount	OtherCharges	OnAmt	Other%	OtherAmt	Total Amount	Item Reference	Edit	Delete
Constructions (Level 3)	Saint Gobain Glass	30	500	15000	Material	12	1800	12	1800		0	0	0	18600			
Constructions (Level 3)	Complete Interior work	2	5000	10000	Service	12	1200	12	1200		0	0	0	12400			

Done

Start Spyware Terminator Inbox - Microsoft Outlook Inbox - Microsoft Outlook Microsoft PowerPoint - [...] Work Order - Window... 5:10 PM

# Sample Screen – Goods Receipt Note

Good Receipt Note - Windows Internet Explorer

http://192.168.2.6/PADEMO/Proc/GRN.aspx

File Edit View Favorites Tools Help

Good Receipt Note

**source**  
(India) Pvt. Ltd.

Welcome : **ADMIN**  
Accounting Year : **AY201011**  
Company Name : **Company A**

Procurement->Transaction->GRN From PO

Home | Change A/C Year | Change Password | Log Out

Enterprise Module | Budget | Accounts Payable | Procurement | MIS Report | General Ledgers | Document Management | Fixed Asset

GRN Details Save Back

Locaiton: JAIPUR

PO ID: PO000190

Supplier Name: Neo Concept Architects

GRN Date: 02/11/2009

Import Duty:

GRN Details CheckAll | UnCheckAll

Budget Ref	Item	Quantity	Rate	Basic Amt	VAT%	VAT Amt	OtherCharges	OnAmount	Other%	Other Amt	Total Amt	Edit	Delete
Civil Works	All Day Dinning Restaurant	1	2500000	2500000	4	100000	Other	2500000	0	0	2600000		<input type="checkbox"/>
Total Amount											2600000		

Done

Start | Spyware Terminator | Sent Items - Micros... | FW: Birla HRMA - C... | Microsoft PowerPoi... | Good Receipt Not... | TOAD | 6:12 PM

F&A OUTSOURCING | HR OUTSOURCING | IT SERVICES



# Sample Screen – Bill Booking - Purchases

BillBooking - Windows Internet Explorer  
 http://192.168.2.6/PADEMO/AP/BillBook/frmBillBooking.aspx

File Edit View Favorites Tools Help

BillBooking

Accounts Payable->Transaction->Bill Booking Home | Change A/C Year | Change Password | Log O

Enterprise Module ▶ Budget ▶ Accounts Payable ▶ Procurement ▶ MIS Report ▶ General Ledgers ▶ Document Management ▶ Fixed Asset ▶

Bill Booking : With GRN/SRN Save Back

Document No	Auto	Document Date	02/11/2009	Project Name	Hotel A3
Location	PUNE	Supplier Name	Neo Concept Architects	Contact Person	Neo Concept Architects
Supply Type	Material	PO/WO Id	PO000190	Ref Bill No	AE38884
Ref Bill Date	02/11/2009	Credit Days	0	Due Date	02/11/2009
Currency	RUPEES	Conversion Rate	1	Original Amount (RS)	2600000
Bill Amount (RS)	2600000	Amount Payable(RS)	2600000		
Narration					
Voucher Status					

**Supplier Advance Detail**

Payment Code	Advance Date	Advance Payment	Adjusted Payment	Balance Payment	Current Adjust Amount

**Material/Service Detail** Add GRN/SI

Description	Qty	Rate	Amount	VAT	Service Tax	Other Amount	GRN/SRN
All Day Dining Restaurant	1	2500000	2500000	100000	0	0	GRN000132

**Account Summary** **Account MIS Summary**

Account Description	Debit Amount	Credit Amount	Curr Balance
Vat Tax	100000	0	
Neo Concept Architects	0	2600000	
Interiors	2500000	0	

Retention Details  Debit/Credit:  Debit  Credit

Error on page.

Start Spyware Terminator Sent Items - Micros... FW: Birla HRMA - C... Microsoft PowerPoi... BillBooking - Win... TOAD 6:14 PM

F&A OUTSOURCING | HR OUTSOURCING | IT SERVICES



# Sample Screen – Bill Booking – Running Bill

BillBooking - Windows Internet Explorer  
 http://58.68.121.10/dawnay/AP/BillBook/frmBillBooking.aspx

Accounts Payable->Transaction->Bill Booking

Enterprise Module | Budget | Accounts Payable | Procurement | MIS Report | General Ledgers | Document Management

Bill Booking : With GRN/SRN Save Back

Document No	BL0809120003	Document Date	26/12/2008	Project Name	JAIPUR
Location	JAIPUR	Supplier Name	Aadharshila	Contact Person	Aadharshila
Supply Type	Service	POMWO Id	WO000011	Ref Bill No	DPNO103/AAS/57/SA 01
Ref Bill Date	26/12/2008	Credit Days	0	Due Date	26/12/2008
Currency	RUPEES	Conversion Rate	1	Original Amount (RS)	2055720
Bill Amount (RS)	2055720	Amount Payable(RS)	1920547		
Narration	Being bill for Interior for Lobby & Banquet Area ag running bill no DPNO103/AAS/57/RA 01 dt 26.12.2008		Voucher Status	Approved	

**Supplier Advance Detail**

Payment Code	Advance Date	Advance Payment	Adjusted Payment	Balance Payment	Current Adjust Amount
PY0809000021	23/05/2008	1500000	368189	1131811	512820

**Material/Service Detail** Add GRN/SRN

Description	Qty	Rate	Amount	VAT	Service Tax	GRN/SRN
Interiors - Lobby & Banquet Areas	1	2055720	2055720	0	0	SRN000028

Account Summary | Account MIS Summary

Account Description	Debit Amount	Credit Amount
Aadharshila	0	1920547
Interiors	2055720	0
TDS TAX PAYABLE	0	32609
Retention-Aadharshila	0	102584

**TDS/Tax Details**

TDS Deducted on Amount: 1440336 Generate TDS Entry

TDS: TDS-CONTRACT | Rate: 2 | 28807 | Surchage: 10 | 2881 | Edu.Cess: 3 | 921

# Sample Screen – Bank Reconciliation

Bank Reconciliation - Windows Internet Explorer

http://192.168.2.6/PADEMO/AP/BankReconciliation/frmBankReconciliation.aspx

File Edit View Favorites Tools Help

Bank Reconciliation

**source**  
(India) Pvt. Ltd.

Welcome : **ADMIN**  
Accounting Year : **AY201011**  
Company Name : **Company A**

General Ledgers->Transaction->Bank Reconciliation

Home | Change A/C Year | Change Password | Log Out

Enterprise Module | Budget | Accounts Payable | Procurement | MIS Report | General Ledgers | Document Management | Fixed Asset

Bank Reconciliation Save Back

ReconciliationAs On :

Bank Book :

Closing Balance

Reconciliation Type :

Reconciliation Details

Voucher No

Voucher No	Voucher Type	Voucher Date	Cheque No	Cheque Date	Narration	DR/CR Type	Amount	Bank Statement Date	Remarks	Clear Date
BP0910070003	Payment	10/07/2009	05285565	30/07/2009	<a href="#">View</a>	C	15390	<input type="text"/> <input type="button" value="Calendar"/>	<input type="text"/>	<input type="button" value="Clear Date"/>
BP0910070004	Payment	10/07/2009	0858665	14/07/2009	<a href="#">View</a>	C	15000	<input type="text"/> <input type="button" value="Calendar"/>	<input type="text"/>	<input type="button" value="Clear Date"/>
BP0910070005	Payment	10/07/2009	0686455	10/07/2009	<a href="#">View</a>	C	100000	<input type="text"/> <input type="button" value="Calendar"/>	<input type="text"/>	<input type="button" value="Clear Date"/>
BR0910070001	Receipt	10/07/2009	586566	30/07/2009	<a href="#">View</a>	D	50000	<input type="text"/> <input type="button" value="Calendar"/>	<input type="text"/>	<input type="button" value="Clear Date"/>
BR0910070002	Receipt	10/07/2009	586566	30/07/2009	<a href="#">View</a>	D	50000	<input type="text"/> <input type="button" value="Calendar"/>	<input type="text"/>	<input type="button" value="Clear Date"/>

Page : 1 of 1

Error on page.

Start | Spyware Termi... | 2 Microsoft O... | Microsoft Powe... | PowerPoint Slid... | Bank Reconci... | TOAD | Microsoft Excel ... | 6:18 PM

# Sample Screen – Bank Guarantee

**Bank Guarantee - Windows Internet Explorer**  
http://192.168.2.6/PADEMO/Master/frmBankGuaranteeMaster.aspx

File Edit View Favorites Tools Help

Bank Guarantee

**osource**  
(India) Pvt. Ltd.

Welcome : **ADMIN**  
Accounting Year : **AY201011**  
Company Name : **Company A**

Enterprise Module | [Log Out](#)  
[Asset](#)

**Bank Guarantee Details**

**Edit Mode**    Bank Guarantee Given    Bank Guarantee Taken

Beneficiary Name : A . K . Enterprises   Bank Guarantee Date : 05/11/2009

Bank Name : AXIS BANK - 3148   Reference No : REDD000

Branch Name : PUNE   Amount : 40000000

A/C No : 593010200003148   Margin Money : 0

Start Date : 01/11/2009   Expiry Date : 31/12/2009

Remarks : Bank guarangee for purchases

OK   Cancel

Copy	Margin
ate	Money
/07/2009	0
/12/2009	0

Prev Next Last

Internet 100%

Start Spyware Termi... 2 Microsoft O... Microsoft Powe... PowerPoint Slid... Bank Guarant... TOAD Microsoft Excel ... 6:32 PM

THANK YOU

**Osource India Private Limited**  
**Unit 2, 5<sup>th</sup> Floor, B Wing,**  
**Phoenix House, High Street Phoenix,**  
**Lower Parel (W), Mumbai – 400 013**

